

FALL 2010 • SPRING 2011 • SUMMER 2011
NON-DEGREE – SEEKING

Application ∞



*... that the man of God may be complete,
thoroughly equipped for every good work.*

- 2 TIMOTHY 3:17

PATRICK HENRY COLLEGE

Ten Patrick Henry Circle • Purcellville, Virginia 20132 • 540.338.1776 • www.phc.edu

Application for Admission ∞

THANK YOU FOR YOUR INTEREST in applying to Patrick Henry College as a non-degree-seeking student. At Patrick Henry College, we strive for first class academics, and all our courses unashamedly integrate the Christian faith with the course material. We wish to produce not just scholars, but Christ-honoring and Bible-directed scholars. A non-degree-seeking student is one who has been approved to take on-campus or distance learning courses but who is not working toward the completion of a degree. This could include individuals completing high school requirements, seeking to earn college credit for professional or personal development, or those simply wishing to enrich their life. Students in this enrollment category may earn as many credits as are offered at the 100-level; however, non-degree students may earn only up to 19 credits from courses at the 200-level and above. Please see “Registration and Course Information” for more details.

As part of its commitment to academic rigor, Patrick Henry College deliberately offers the core curriculum (both on-campus and in DL) at the college sophomore level. Thus, course content, workload, and grading standards are similar to sophomore courses at most colleges. In order to excel as a non-degree-seeking student, you must be strong academically and possess good study habits.

Patrick Henry College is committed to academic parity when it comes to distance learning classes and on-campus classes. That means our online classes duplicate (as much as possible) our in-the-classroom learning experience. Academic standards in our DL courses are just as rigorous as the academic standards in our on-campus courses. DL courses are based upon syllabi that are similar to those that structure our on-campus classes and most courses utilize the same textbooks.

Application Deadlines and Fees

Fall 2010: July 15, 2010: Final Application Deadline - Application Fee \$20

Spring 2011: October 1, 2010: Early Application Deadline - Application Fee Waived
November 1, 2010: Final Application Deadline - Application Fee \$20

Summer 2011: March 15, 2011: Early Application Deadline - Application Fee Waived
April 15, 2011: Final Application Deadline - Application Fee - \$20

General Eligibility

THE MINIMUM REQUIREMENTS for consideration as a non-degree-seeking student include but are not limited to:

- The student must complete the application process in a satisfactory manner.
- The student must be at least 16 years of age in order to be considered for the distance learning program, or 17 to be considered for on campus enrollment. The College reserves the right to qualify the eligibility of 17-year-olds on a case-by-case basis, through in-person interviews and other means, to ensure that the student possesses sufficient maturity for the on-campus classroom setting.
- The Admissions Review Committee must find a strong correlation between the applicant’s submitted application and supporting materials and PHC’s institutional mission, Statement of Faith, and rigorous academic program.
- Generally, an applicant’s score on both the critical reading and math sections of the SAT should exceed 550, or a composite score of 24 on the ACT. If an applicant has not taken the SAT or ACT, he or she must have scored at or above the 90th percentile on another nationally recognized college preparatory test and submit an academic letter of recommendation.

Application Requirements

Please see Explanation of Application Requirements for detailed information

- Completed and signed application
- Application fee (if applicable)
- Official high school transcript(s) from all high schools attended
- Official college transcript(s) (if applicable) from all colleges attended
- Official SAT and/or ACT scores
- Faith and Purpose essay
- A signed copy of the Patrick Henry College Statement of Faith

Application, Payment and Registration Information

APPLICATION INFORMATION

Please mail your application, required application materials, and application fee (if applicable) to:

Patrick Henry College
Office of Admissions
10 Patrick Henry Circle
Purcellville, VA 20132

After the completed application is received, you will be notified by mail regarding the admissions decision in approximately 2-3 weeks.

PAYMENT INFORMATION

If you are extended an offer of non-degree admission, you will be provided with access to our Student Portal and instructions for payment. Payment will be due on August 5, 2010 for the fall semester, January 5, 2011 for the spring semester, and May 15, 2011 for the summer semester. \$75 of the tuition fee per course is a non-refundable deposit. Payment plans are available through the Student Portal. Refunds for tuition charges will be given to students on a daily prorated basis through the date that falls in the middle of the semester. No refunds will be given after this date.

REGISTRATION AND COURSE INFORMATION

- After receiving an offer of admission as a non-degree-seeking student, you will receive detailed online registration instructions emailed from the Office of the Registrar. Once notified of online registration eligibility, students must register for courses and then order textbooks in sufficient time to receive them by the first day of class. Students should register for courses as soon as possible and no later than seven days before the semester's first day of class.
- Students may earn as many credits as offered from courses at the 100-level; however, non-degree-seeking students may earn only up to 19 credits from courses at the 200-level and above. If students are interested in continuing their enrollment beyond the 19 credit limitation applied to 200-level courses, they must first be admitted to Patrick Henry College's degree-seeking program, having followed the degree-seeking application process. Coursework as a Patrick Henry College non-degree-seeking student will be taken into consideration; however, it does not guarantee admission. Only if the Admissions Review Committee grants an offer of admission to the degree-seeking program may the student then register for courses beyond the 19th credit hour.
- With the notable exception of CLA103 College-Level Writing Skills, most Patrick Henry College courses are offered at the sophomore level and above; to account for this academic rigor, high school students who have not completed their junior year of high school are limited to six (6) credit hours per semester.
- During the Summer Semester, all students (both degree-seeking and non-degree-seeking) are limited to six (6) credits in Distance Learning courses.
- The following courses are most appropriate for first-time non-degree students and high school students (not all of these courses are offered each term):

BIB203	Theology of the Bible I	HIS203	History of the United States I
BIB213	Theology of the Bible II	HIS213	History of the United States II
CLA103	College Level Writing Skills	Lat/Grk	Classical Language Courses
CLA223	Rhetoric		

See the PHC academic catalog for course descriptions and prerequisites.

Explanation of Application Requirements

COMPLETED AND SIGNED APPLICATION

Students must fill out all sections of the admissions application and submit all supporting documents in order for it to be considered complete and ready for admissions review. Please print a copy of your application and supporting documents for your records. Patrick Henry College will not return applications, any accompanying materials, or copies thereof. Be sure to sign and date the Certification and the Statement of Faith sections.

APPLICATION FEE

When applicable, students should submit the \$20 non-refundable application fee along with the application materials.

OFFICIAL HIGH SCHOOL TRANSCRIPT(S) FROM ALL HIGH SCHOOLS ATTENDED

Please provide official, unopened transcripts from all schools attended. It is preferred that transcripts be sent directly from the high school to Patrick Henry College. Please include high-school-level work that was completed prior to 9th grade as well as any courses currently in process and/or planned.

If applicable, please include any additional information that would help the Admissions Review Committee better understand your high school preparation. You may submit a high school profile or an addendum describing your school's specific educational philosophy. For example, please indicate if your curriculum followed a classical or Great Books model, emphasized interdisciplinary courses, or used a unit studies approach.

Note to Homeschool Applicants: Homeschool students may submit a transcript of high school course work that has been produced by their parents. It should list subjects studied (with specific course titles), broken down into units, and should indicate the year in which each course was completed. PHC prefers that the transcript also list a grade for each course. If grades are not assigned, please use some other means to indicate the level of mastery the student achieved in each course.

As an alternative, homeschooling families may provide a narrative description of the applicant's college preparatory work, including a description of subjects studied and an overall evaluation of the quality of work. In order to thoroughly evaluate applicants, the College needs to know what subjects applicants have studied as well as when and to what extent they studied them.

In order to be considered official, homeschool transcripts must be hand-signed in ink by the parent, acting as the school administrator, and submitted in a sealed envelope. Third party organizations offering instruction to homeschoolers may be included on a homeschool transcript for the convenience of the review committee, but applicants should request official transcripts from each organization when available. When official transcripts are not offered by an outside party, please indicate as such in the application materials.

Sample high school transcripts are available from the Office of Admissions and on our website.

OFFICIAL COLLEGE TRANSCRIPT(S) (IF APPLICABLE) FROM ALL COLLEGES ATTENDED

If you are enrolled in or have taken college-level courses at any educational institution(s), an official transcript must be sent to Patrick Henry College. Please ask the institution(s) to mail an official transcript to Patrick Henry College's Office of Admissions. Faxed copies will not be accepted. Please note: If courses are in progress, please have the college submit an in-progress transcript.

OFFICIAL SAT AND/OR ACT SCORES

You are required to submit official scores from the SAT and/or ACT. Your test results should be sent to the Office of Admissions directly from the testing agency. PHC's institutional code numbers are 2804 for the SAT and 4383 for the ACT.

If you have not taken the SAT or ACT, scores from another nationally recognized college readiness standardized test such as the PSAT or its equivalent are required. Additionally, an academic reference must be submitted. The reference should address the student's academic potential, writing skills, and motivation level. The letter may not come from a relative of the applicant. Please ask the individual providing your references to submit the reference in a sealed envelope and then sign their name across the seal. He or she may return the envelope to you or mail it directly to the Office of Admissions.

Please note: If you graduated from high school at least five years prior to the term for which you are applying or have completed a bachelor's degree, you do not need to submit a standardized test score.

FAITH AND PURPOSE ESSAY

Write an essay of about three double-spaced, typed pages describing your relationship with Jesus Christ and your personal walk of faith. Include in this essay your college aspirations and the reasons you would like to take courses at Patrick Henry College.

General Information

Non-Degree Application • Fall 2010 - Summer 2011

Student Information

Name: First Middle Last

Preferred Name Gender: M F Age

Date of Birth Social Security Number* - -

Home Address: Street

City State Zip

Home Phone Email

Are you a US Citizen? Yes No If no, are you a permanent resident of the US? Yes No

If yes, then please list your green card ID#

* The SSN is required for federal reporting purposes on Form 1098-T.

Due to Commonwealth of Virginia law, information on students who apply to Virginia colleges may be submitted to the Virginia State Police.

Family Information

Who do you live with? (check all that apply) Father Mother Guardian Other Both

Full Name(s): First Middle Last

First Middle Last

Home Phone Work Phone

E-mail Occupation Employer

Sibling Information

Please list the names and ages of your siblings who are still in high school

Name Age

Name Age

Name Age

Have any of your immediate family members taken courses at PHC? If yes, please complete:

Name Years attended

Name Years attended

Name Years attended

Academic and Background Information

I am interested in (choose one): On Campus Distance Learning

The semester for which I am interested in applying is: Fall 2010 Spring 2011 Summer 2011

I have previously applied to PHC as a degree-seeking student: Yes (which term) No

I have previously applied to PHC as a non-degree-seeking student: Yes (which term) No

Date high-school-level education has been or will be completed (m/d/y):

I am a: High School Junior High School Senior High School Graduate Other: _____

High School attended*:

City/State

Dates attended (m/d/y): to

Homeschool/Private/Public:

Applicant Name:

High School attended*:

City/State

Dates attended (m/d/y): to

Homeschool/Private/Public:

College attended*:

City/State

Dates attended (m/d/y): to

College attended*:

City/State

Dates attended (m/d/y): to

** Please request that official transcripts be sent directly to PHC from all schools and colleges attended.*

Would you like to make the Admissions Review Committee aware of any special circumstances or conditions (academic/learning, physical, emotional, etc.)? Please attach additional pages if necessary.

Have you ever been dismissed, placed on academic or disciplinary probation, or asked to withdraw by any educational institution? Yes No

If yes, please explain (please attach additional pages if necessary):

Have you ever been convicted of a misdemeanor or felony (excluding any minor traffic violations)? Yes No

If yes, please explain (please attach additional pages if necessary):

GUIDANCE COUNSELOR APPROVAL (not required for high school graduates or homeschooled applicants)

I certify that (name of applicant)

is in good standing at (name of school): ,

is strong academically, possesses good study habits, and is prepared to handle college level coursework through Patrick Henry College.

Name Signature Date

PARENT AND/OR GUARDIAN APPROVAL (not required for high school graduates)

I certify that (name of applicant)

is in good standing at (name of school): ,

is strong academically, possesses good study habits, and is prepared to handle college level coursework through Patrick Henry College.

Applicant Name:

Certification and Statement of Faith

CERTIFICATION

All of the information provided in this application to Patrick Henry College is accurate, and I am the author of all materials (excluding educational transcripts and references) provided as examples of my educational preparation. (While others may assist in ways such as proof reading, all materials should be the work of the applicant and should represent accurately the applicant's level of academic preparation.) I understand that the College will not return the application, any accompanying materials, or copies thereof.

I have reviewed the Student Handbook (available online at www.phc.edu), including the Student Covenant, Student Honor Code, and Patrick Henry College Standards. If I am offered admission and accept the offer, I will abide by all the policies and procedures of the College. In particular, my enrollment at the College will mean that I willingly affirm the Student Covenant and the Student Honor Code, and that I voluntarily agree to abide by the Patrick Henry College Standards.

Signed: Date (m/d/y)

Signature of Parent or Guardian (if applicant is under 18): Date

STATEMENT OF FAITH

- There is one God, eternally existent in three Persons: Father, Son, and Holy Spirit.
- God is Spirit, and those who worship Him must worship Him in Spirit and in truth.
- Jesus Christ, born of a virgin, is God come in the flesh.
- The Bible in its entirety (all 66 books of the Old and New Testaments) is the inspired Word of God, inerrant in its original autographs, and the only infallible and sufficient authority for faith and Christian living.
- Man is by nature sinful and is inherently in need of salvation, which is exclusively found by faith alone in Jesus Christ and His shed blood.
- Christ's death provides substitutionary atonement for our sins.
- Personal salvation comes to mankind by grace through faith.
- Jesus Christ literally rose bodily from the dead.
- Jesus Christ literally will come to earth again in the Second Advent.
- Satan exists as a personal, malevolent being who acts as tempter and accuser, for whom Hell, the place for eternal punishment, was prepared, where all who die outside of Christ shall be confined in conscious torment for eternity.

I understand that Patrick Henry College is a distinctively Christian educational institution that seeks to maintain a Christ-centered focus in all it does. I certify that I fully and enthusiastically subscribe to the above Statement of Faith, that I have accepted Jesus Christ as my personal Savior for forgiveness of my sins, and that I desire to be part of the Christian community at Patrick Henry College.

Signed: Date (m/d/y)

Signature of Parent or Guardian (if applicant is under 18): Date